

Maple Creek Crossing Guard Program

1. The safety vest and **STOP** paddle are mandatory gear for crossing guards. If equipment is missing, please contact the Maple Creek office at 559-327-7300, and contact Caroline Martinez, Crossing Guard Coordinator, at 559-916-2040 immediately for replacement.
2. Guards should position themselves on the side of the street where the children will be arriving first. Always remember to tell the children to wait on the curb until you tell them or signal them to cross.
3. Look both ways, hold up your **STOP** paddle and walk to the middle of the crosswalk. Do **NOT** let the children walk out into the street until after all traffic has been stopped.
4. Once the children have stepped onto the curb, you can start walking back to the corner. Remember to keep your **STOP** paddle high in the air, until you are back on the curb.
5. Children on bikes, skates, or skateboards must dismount and walk across. Any safety problems in this area must be reported to the school principal.
6. Your primary responsibility is to cross elementary school students. You may use your own discretion when crossing other members of the community. Just use the same procedures.
7. Do **NOT** reprimand motorists. If you're able to record the information, then give it to us, and we'll notify the appropriate personnel at the police department.
8. Guards are expected to behave in a professional manner while on duty. Guarding while under the influence of alcohol or drugs will not be tolerated. Smoking is not allowed. Please remember that you are a role model to the students as well as the community.
9. If there is an accident or injury involving the crosswalk area, stay with the injured person, but do not move the person as it could complicate any injuries sustained. Send someone to call 911 and alert the principal.
10. Remember to be courteous and professional at all times. Be on time for your shift and if unable to perform your shift please notify Caroline Martinez, Crossing Guard Coordinator, 559-916-2040 ahead of time so that a replacement can be found.

BY SIGNING THIS FORM I AGREE TO RESPECT AND ABIDE BY THE PROCEDURES AND INSTRUCTIONS ABOVE.

Signature _____ Date _____

Name _____ Contact# _____